

**BRICKSHIRE ARCHITECTURAL REVIEW BOARD
STAKEOUT REVIEW REQUEST**

Date **Section** **Lot No.**

Property Owner: _____

Lot Address: _____

City, State, Zip: _____

Phone: **Fax** **Cell:**

E-mail: _____

Builder: _____

Builder Address: _____

City, State, Zip: _____

Phone: **Fax** **Cell**

E-mail: _____

Date lot will be staked for review: _____ (8 a.m.) Confirm the lot is staked and flagged before submitting request, then call/email office & ARB to schedule. Additional fees may be required for repeat site visits if lot is not staked properly for review.

Stakeout Instructions:

1. Mark each of the four corners of the lot and the four corners of a rectangular house with a flagged (orange or pink) stake.
2. Mark the full perimeter of the area to be cleared with colored tape. Flag (double wrap) trees to remain within the clearing area.
3. Additional trees may be marked to be saved during the stakeout review.
4. The purpose of the stakeout review is to determine the condition of the roads, curb, gutter, water meter and sewer clean out. If construction is started without a stakeout approval, any damage to these items will be the financial responsibility of the builder/property owner and will be deducted from the compliance bond.

DO NOT CLEAR WITHOUT WRITTEN STAKEOUT REVIEW APPROVAL!!!!

Do not write below this line. For ARB use only.

Approved as staked Not Approved Approved with Changes

Refer to the Status Memo if the stakeout review is Not Approved or Approved with Changes.

Reviewer: _____ **Date:** _____

The stakeout review is for general conformance with the approved site plan only. Specific dimensional setbacks must be met as approved and are the sole responsibility of the builder to comply. The Brickshire ARB make no representation of granting variances based on the stakeout review should the house be placed in the wrong location. Approval does not relieve the applicant of responsibility for obtaining all other necessary permits and compliance with applicable zoning and building codes.

**Brickshire Community Association, 11000 Kentland Trail, Providence Forge, Virginia 23140
Phone (804) 966-1599, Email: mrice@evernest.co & Brickshire ARB@gmail.com**

Brickshire Design Standards (Revised August 2021)